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PWG Steering Committee:
2007-02-16 conference call minutes

Attendance:

Harry Lewis, Jerry Thrasher, Lee Farrell, Ron Bergman, Ira McDonald
Pete Zehler

Minute Taker:
Jerry Thrasher
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Agenda
1. Approval of previous minutes
2. Review of Action Items
3. Projector, Display Management Email list.
4. Projector, Display Management working group charter.
5. September F2F meeting date back to Sept. 10th.
6. Reminder to use the telecon' calendar.
7. Best way to formalize the Counter Spec.
8. SC email reflector.
9. Membership Renewal Status 2007.
10. Other Topics
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1.  Approval of minutes: Approved
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2. Review of Action Items.

Ira is still working with Till on logistics for the Sept. Co-Located
F2F meeting.

Harry still needs to send PWG membership documentation to those
companies that are involved in the PDM work but not currently PWG
members.

SC members still need to identify web site content.

New Action Item: Lee, add an agenda item to the F2F Plenary meeting
about the PWG web page content.

(other AI's completed)
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3. Projector, Display Management Email list.

Discussion: Pending the outcome of the BOF meeting there will be an
email reflector list created for this effort

New Action Item: Rick will develop a list of people to be added initially
to the reflector at the BOF F2F, this will be used for the creation
of a PDM reflector.
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4.  Projector, Display Management working group charter.
Discussion: The PWG needs to review the draft charter and comment
on the content.  The draft charter is located at:

ftp://ftp.pwg.org/pub/pwg/BOFs/pdm/Charter/Projector&Display_draft_charter_proposal_v06_revised_
20060913.rtf

New Action Item: Rick will finalize the draft charter and prepare this for PWG
review and formal approval vote during the BOF at the F2F.
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5. September F2F meeting date back to Sept. 10th

Discussion: There was no strong objection to moving
the meeting date back to the original week of
September 10-14.

This meeting will be co-located with the Linux Foundation
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(the merger of Open Source Development Lab and the
Free Standards Group).

Another note is that the Open Printing SC will not be
co-locating with the PWG in April.

New Action Item: Jerry will update the web site to reflect
the change back to the Sept. 10-14 week.
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6. Reminder to use the telecon' calendar.

Discussion: We still do not have consistent usage of the calendar tool
for communicating the times and agendas of the conference calls.

New Action Item: ALL Chairs should use the Conference Call calendar
on the google calendar site.
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7. Best way to formalize the Counter Spec.

Discussion: It was decided to use a Call for Objections for the
approval to the errata correction, when the updated document is
finalized by the working group.

New Action Item:
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8. SC email reflector.

Discussion: There was some discussion about setting up a private,
non-archived reflector for Steering Committee discussions.
Further investigation will be done to see if they can be set up.

New Action Item: Jerry will contact the reflector coordinator
about setting up closed lists.
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9. Membership Renewal Status 2007.

Notices have been sent by the ISTO to companies that have not processed
their 2007 membership invoices.
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10. Other Topics

Next Call. March 1, 2007

Meeting Adjourned: