

PWG Steering Committee

2009-09-17 Conference Call Minutes

Attendees

Attendees: Lee Farrell (Canon), Rick Landau (Dell), Jerry Thrasher (Lexmark), Ira McDonald (High North), Nancy Chen (Okidata), Bill Wagner (TIC), Paul Tykodi (TCS)

Agenda

1. Identify Minute Taker
2. Approval of previous minutes - 9/3 and 8/13 teleconferences
3. Review of Action Items
4. ISTO NomCom representative from PWG
5. Co-Chairs for WIMS, IPP, IDS, and PMP - all need web updates
6. October Meeting - time slot allocation
7. Other Agenda Items
8. Next SC call

Identify Minutes Taker

Paul Tykodi

PWG Operational Policy

It was noted that all attendees should be aware that the meeting is conducted under the PWG Membership and Intellectual Property rules. There were no objections.

Approve Minutes from August 13 Teleconference and September 3 Teleconference

There were no objections to the previous Minutes.

Review Action Items

ONGOING: The PWG Chair and working group chairs need to make sure that both the Wiki pages are current and accurate, and that the Google calendar is up to date for conference calls.

→ **ONGOING**

ACTION: WG Chairs will link Working Group Minutes to the PWG WG web page (see the MFD group example at <http://www.pwg.org/mfd/index.html>.)

→ **OPEN**

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ACTION: The PWG has several approved Candidate Standards related to IPP for which there are no IANA registered elements. Harry Lewis and Ira McDonald will draft an IANA considerations document for items that need to be registered with IANA for review by the SC.

- **OPEN** – both Harry and Ira are resource constrained
- *IPpv2 raises priority. PWG standard mandatory operations must be registered with IANA.*
- *IANA converting registries to XML. This may cause further effort (i.e. delay.)*

ACTION: Rick Landau will make appropriate Website and Wiki changes that will indicate the PDM working group has moved to “inactive” status.

- *The Website has been updated, but the Wiki pages still need to be changed.*
- **OPEN**

ACTION: Jerry will start the negotiation process with ISTO for a reduced monthly support fee for a PWG “hibernation” mode.

- **OPEN**
- *Secretary’s Note – Since PWG was successful in obtaining a full slate of officer’s for the new term, can this item be closed?*

IANA Considerations (update)

Ira reported that he had spent 40 hours over the previous two weeks updating the IANA Considerations section references in existing IPP PWG standards. He reported that significant progress was being achieved in working with IANA to get all IPP information updated and new IPP related information entered into appropriate IANA maintained document registries.

ACTION: Ira will document for the PWG the current IANA Process to be followed when entering a *Section Reference – IANA Considerations* into any documents being considered for promotion to a PWG Standard

- **NEW**

ISTO NomCom Request

The PWG received a request from ISTO to place someone on the ISTO Nominating Committee. After discussion, the SC approved having Lee Farrell contact ISTO to list himself as the PWG representative to the ISTO Nominating Committee for this year.

IPP Wiki Updating

The SC discussed the structure of its active workgroups and noted that some are currently missing co-chairpersons or the co-chairs are not properly represented on the Wiki.

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ACTION: Paul took responsibility for updating the IPP Wiki with appropriate chairperson information and any other adjustments required to bring it into conformance with current PWG policies for the Wiki

→ **NEW**

October 2009 F2F Time Slots

The SC discussed the proposed meeting schedule and time slots for the upcoming October 2009 Face to Face meeting being hosted by Apple. A draft schedule was to be made available for comment and approval in the next couple of weeks.

New Agenda Item – Submitted by Nancy Chen

Nancy Chen submitted an item for consideration, which had received some discussion in the previous year. According to Nancy, there had previously been suggestions from some PWG member representatives that the PWG investigate working on the standardization of interfaces between commonly used applications and the features they typically request from a hard copy device (HCD).

After some discussion the SC decided to continue further analysis of this suggestion, including generating ideas for specific topics to more fully research, via e-mail discussion on the SC reflector.

ACTION: Continued discussion of new item topic submitted by Nancy Chen of Okidata via e-mail, using the PWG SC reflector, was approved

→ **NEW**

New Agenda Item – Submitted by Peter Zehler

Peter Zehler submitted an item for consideration related to a recent e-mail notification he had received stating that the ISO/IEC JTC 1/SC28 group was soliciting information for a potential Print Ticket standard.

Peter mentioned that PWG had previously utilized information from this standards body when developing PWG standards and he was wondering whether PWG should investigate this new work and its potential impact on PWG standards going forward.

ACTION: SC will further investigate current ISO/IEC JTC 1/SC28 work surrounding development of a potential Print Ticket standard and report progress via e-mail and at future SC meeting.

→ **NEW**

Next SC call

The next teleconference will be held on October 1, 2009.

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SC meeting adjourned.