

# PWG Steering Committee 2007-07-27 Conference Call Minutes

## 1. Attendees

Canon – **Lee Farrell**, Dell – **Rick Landau**, High North – **Ira McDonald**, InfoPrint Solutions – **Harry Lewis**, Lexmark – **Jerry Thrasher**, Ricoh – **Ron Bergman**, Sharp – **Craig Whittle**, TIC – **Bill Wagner**

## 2. Review June 28 Minutes

There were no objections to the Minutes.

## 3. Action Items

Previous Action Items were completed or abandoned, except the following items:

ACTION: Working Group Chairs for SC Harry will make sure the chairs of the active groups get the web sites and Wiki pages updated.

ACTION: WG Chairs will identify content to be removed from the PWG web page, updates to the Working Group Specific pages, and content to be added to the new Wiki site.

ONGOING ACTION: Working Group Chairs will update and maintain the PWG Teleconference Calendar to reflect their next planned teleconference(s).

New or Restated Action Items:

ACTION: The PWG has certain responsibilities relative to various internal and external registries. For example, the PWG Secretary currently maintains a list of PWG registered OIDs. Also, the PWG has several approved Candidate Standards related to IPP for which there are no IANA registered elements. We need to improve our process documentation for how and when to interact with IANA and procedures for maintaining our own PWG registries. Harry to determine IANA procedure. Internal (unassigned)

ACTION: At the July face to face, Toshiba expressed interest in joining the PWG. Need to send Toshiba copy of membership agreement (Harry or Lee)

ACTION: Harry to send Jerry InfoPrint logo for website.

ACTION: Need to solicit official company logos for NEC, Oki and Coretronic.

ACTION: Need to follow-up regarding Brother membership and dues

ACTION: Rick to circulate Austin hotel recommendations for December

ACTION: SM needs WIKI front matter

ACTION: Wiki page needs “coming soon” link

ACTION: Harry open nominations for Officers

ACTION: Lee to draft Montreal detailed agenda

ACTION: PWG w/g Chairs begin drafting Joint Plenary presentations

#### **4. Montreal Logistics**

PWG only has Thursday and Friday. The entire Thursday morning will be Joint Plenary and people have a tendency to leave early Friday, especially given international flights. To prevent time compression to the point of becoming ineffective, we need to carefully plan our agenda attempting to also utilize some of Wednesday afternoon.

PWG w/g Chairs please begin to draft presentation material for the Joint Plenary with Linux Foundation.

#### **5. December (Austin) Schedule (revisit P2600 position per last week's realignment)**

P2600 and TCG will not be co-locating with PWG in Austin. No news on this topic during the teleconference, but a subsequent e-mail from Don Wright explained that the P2600 group cannot meet on December 12-13 due to a travel conflict with Don's schedule.

#### **6. Membership**

InfoPrint Solutions is a subsidiary of Ricoh. Since IBM paid dues for 2007, we will post the InfoPrint Solutions logo and maintain separate voting rights through December 2007. Starting 2008, the InfoPrint logo will be removed and membership and voting will be subsumed by Ricoh.

Brother – we need to track down membership status.

Toshiba – expressed interest in joining.

#### **6. Thursday Conference Calls**

We agreed to the following rearrangement for Thursday w/g calls

11AM (Eastern) – SC / Misc (SC meets every other week)

Noon – WIMS

3PM - MFD