



The Printer Working Group

May 1, 2023
PWG Policy

PWG Communications Policy

Status: Approved

Abstract: This PWG Policy describes the PWG's requirements for communications facilities and documents the current systems and infrastructure in place to satisfy some or all of those requirements.

This document is available electronically at:

<https://ftp.pwg.org/pub/pwg/general/process/pwg-comm-policy.pdf>

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25 **1. Terminology**

26 **1.1 Conformance Terminology**

27 Capitalized terms, such as MUST, MUST NOT, RECOMMENDED, REQUIRED, SHOULD,
28 SHOULD NOT, MAY, and OPTIONAL, have special meaning relating to conformance as
29 defined in Key words for use in RFCs to Indicate Requirement Levels [BCP14].

30 **1.2 Acronyms and Organizations**

31 *PWG*: Printer Working Group, <https://www.pwg.org/>

32 **2. PWG Communications Infrastructure**

33 The PWG operates using the following infrastructure, hosted on a Linode Linux virtual
34 machine.

35 **2.1 Domain names**

- 36 • pwg.org domain
 - 37 ○ www.pwg.org
 - 38 ○ ftp.pwg.org

39 **2.2 Website**

40 The website provides information for the PWG and its workgroups, including links to
41 published and draft documents hosted on the FTP site, informational pages, and other
42 resources. Nearly all content consists of static pages edited with SeaMonkey or plain text
43 editors to ensure HTML is relatively clean and simple. We have chosen to not use a CMS
44 like Wordpress or Drupal for security and maintenance reasons.

45 There is a small portion of the site that is dynamic, that provides a system used to manage
46 "documents" and other types of assets.

- 47 • <https://www.pwg.org>
 - 48 ○ Static pages / sites
 - 49 ▪ Content hosted here: <https://github.com/istopwg/website>
 - 50 ▪ Webroot: /pub/pwg/www on the FTP site

51 ○ Dynamic pages also require facilities briefly documented
 52 here: <https://github.com/istopwg/website/blob/master/README.md>

53 **2.3 FTP Site**

54 The PWG FTP site provides a location for file sharing for the PWG and its workgroups.
 55 Access is granted on an as-needed basis – generally restricted to PWG officers and
 56 Document Editors. FTP site file access is also provided over HTTP/HTTPS
 57 (<https://ftp.pwg.org/pub/pwg/>).

58 **2.4 Email**

59 Table 1 lists the PWG's role-based email addresses with placeholder names that can be
 60 referenced in other PWG policy documents or PWG Process

61 **Table 1 - PWG Roles and Email Addresses**

Placeholder Name	Email address
PWG-CHAIR	chair@pwg.org
PWG-VICE-CHAIR	vice-chair@pwg.org
PWG-SECRETARY	secretary@pwg.org
PWG-PR	pr@pwg.org
PWG-WEBMASTER	webmaster@pwg.org

62 **2.5 Mailman mailing list server**

63 The Mailman mailing list server provides email mailing lists ("reflectors") for each Workgroup,
 64 and some just for PWG announcements. The system has an "interesting way" of hosting the
 65 archives.

66 **Table 2 - Mailing List Names and Email Addresses**

Placeholder Name	Address	Purpose
PWG-ANNOUNCE	pwg-announce@pwg.org	General PWG announcements
PWG-GENERAL	pwg@pwg.org	Legacy PWG discussions (?)
IPP-GENERAL	ipp@pwg.org	IPP Workgroup Discussions

IDS-GENERAL	ids@pwg.org	IDS Workgroup Discussions
SC-PRIVATE	sc@pwg.org	PWG Steering Committee

67 Workgroups may create additional mailing lists as needed.

68 **2.6 Software**

69 The PWG has a PWG presence for hosting a number of software projects. Other systems
70 such as TravisCI provide continuous integration (CI) services.

- 71 • GitHub

- 72 ○ <https://github.com/istopwg>

- 73 ○ <https://github.com/istopwg/ippeveselfcert>

- 74 ○ <https://github.com/istopwg/ippsample>

- 75 ○ <https://github.com/istopwg/website>

- 76 ○ <https://github.com/istopwg/ippregistry>

- 77 ○ <https://github.com/istopwg/pwg-books>

- 78 ○ <https://github.com/istopwg/pwg-semantic-model>

- 79 • Build automation

- 80 ○ TravisCI

- 81 • Code signing certificates

- 82 ○ Needed for signing "official" software releases such as the IPP Everywhere
83 Self Certification Toolsets

84 **2.7 Teleconferencing**

85 The PWG uses Webex (<https://www.webex.com>) for hosting teleconference meetings both
86 remote and in-person.

87 **3. Overview of Changes**

88 **3.1 PWG Communications Policy 20230501**

89 The first release of this policy was based on drafts that contained plans for future changes
90 but was then cleaned up to primarily convey the role based email addresses and mailing list
91 addresses essential to the operation of the PWG.

92 **4. References**

93 **4.1 Normative References**

94 [BCP14] S. Bradner, "Key words for use in RFCs to Indicate Requirement
95 Levels", RFC 2119/BCP 14, March 1997,
96 <https://tools.ietf.org/html/bcp14>

97 [PWG_PROCESS] S. Kennedy, J. Leber, I. McDonald, "PWG Process v4.0 (DRAFT)",
98 May 2023, [https://ftp.pwg.org/pub/pwg/general/wd/wd-pwg-process-4-
99 20230501.pdf](https://ftp.pwg.org/pub/pwg/general/wd/wd-pwg-process-4-20230501.pdf)

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